



**JOURNEY'S END  
COMMUNITY DEVELOPMENT  
DISTRICT**

**PALM BEACH COUNTY  
REGULAR BOARD MEETING  
NOVEMBER 13, 2019  
7:00 P.M.**

Special District Services, Inc.  
The Oaks Center  
2501A Burns Road  
Palm Beach Gardens, FL 33410

[www.journeysendcdd.org](http://www.journeysendcdd.org)  
561.630.4922 Telephone  
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**AGENDA**  
**JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT**  
Journey’s End Clubhouse  
6400 Journey’s End Drive  
Lake Worth, FL 33467  
**REGULAR BOARD MEETING**  
November 13, 2019  
7:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes.
  - 1. September 11, 2019 Regular Board Meeting.....Page 2
- G. Old Business
  - 1. Update Regarding Permitting Process Pertaining to Transfer of the L-16 Canal R/W to LWDD
  - 2. Discussion Regarding Storm Drain Cleaning
- H. New Business
  - 1. Discussing Regarding Lake Debris Cleaning and Ownership
  - 2. Consider Resolution No. 2019-04 – Adopting a Fiscal Year 2018/2019 Amended Budget.....Page 5
- I. Administrative Matters
  - 1. Financial Report.....Page 10
- J. Board Members Comments
- K. Adjourn

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2019/2020  
REGULAR MEETING SCHEDULE NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Journey's End Community Development District will hold Regular Meetings at 7:00 p.m. in the Conference Room at Journey's End Clubhouse, 6400 Journey's End Drive, Lake Worth, Florida 33467, on the following dates: November 13, 2019 January 8, 2020 April 8, 2020 June 10, 2020 July 8, 2020 September 9, 2019 The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922. One or more Supervisors may participate by telephone; therefore, at the location of these meetings there will be a speaker telephone present so that interested persons can attend the meetings at the above location and be fully informed of the discussions taking place either in person or by telephone communication. Meetings may be continued as found necessary to a time and place specified on the record. If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting. Meetings may be cancelled from time to time without advertised notice.  
JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT [www.journeysendcdd.org](http://www.journeysendcdd.org) 11-1/2019

**JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING  
SEPTEMBER 11, 2019**

**A. CALL TO ORDER**

District Manager Jason Pierman called the September 11, 2019, Regular Board Meeting of the Journey's End Community Development District to order at 7:04 p.m. in the Journey's End Clubhouse located at 6400 Journey's End Drive, Lake Worth, Florida 33467.

**B. PROOF OF PUBLICATION**

Mr. Pierman presented proof of publication that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on November 1, 2018, as legally required.

**C. ESTABLISH A QUORUM**

Mr. Pierman determined that the attendance of Chairman Alex Da Costa and Supervisors Jeff Bates and Nancy Samuels constituted a quorum.

Staff in attendance were: District Manager Jason Pierman of Special District Services, Inc.; General Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey; and District Engineer Karen Brandon of AECOM.

**D. ADDITIONS OR DELETIONS TO AGENDA**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. June 12, 2019, Public Hearing & Regular Board Meeting**

Mr. Pierman presented the minutes of the June 12, 2019, Public Hearing & Regular Board Meeting and asked if there were any changes and/or additions.

There being no changes, a **motion** was made by Mr. Bates, seconded by Ms. Samuels and unanimously passed approving the minutes of June 12, 2019, Public Hearing & Regular Board Meeting, as presented.

**G. OLD BUSINESS**

**1. Discussion Regarding Transfer of the L-16 Canal R/W to Lake Worth Drainage District (LWDD)**

Mr. Pierman and Ms. Brandon provided a summation of the meeting with LWDD.

Following discussion, a **motion** was made by Mr. Bates, seconded by Mr. Da Costa, and unanimously passed directing staff to proceed with the permitting process.

**H. NEW BUSINESS**

**1. Consider Proposal for Storm Drain Cleaning**

Mr. Pierman presented the proposal from Shenandoah, noting that the HOA had requested that the storm drains be cleaned again. Discussion ensued regarding the last time the work was completed. The Board asked staff to bring back to the Board the map of what was completed last time, and to obtain another quote.

**2. Consider Acceptance and Receipt of Annual Engineer's Report**

Ms. Brandon presented the annual Engineer's Report, noting that there was some erosion. The Board requested that staff ensure that Allstate is picking up debris. The Board also requested that staff move forward on removing the trees around the weir.

A **motion** was made by Ms. Samuels, seconded by Mr. Bates, and unanimously passed to accept the Engineer's Annual Report.

**I. AUDITOR COMMITTEE**

**1. Consider Selection of an Auditor**

Mr. Pierman explained that, at this time, it was in order for the Board to convene as the Auditor Selection Committee to review the results of the auditor selection criteria from the responding firms.

Mr. Pierman explained that only one firm, Grau and Associates, had responded, and presented their response.

A **motion** was made by Mr. Bates, seconded by Ms. Samuels, and unanimously passed recommending Grau and Associates, and to recess the Auditor Selection Committee and resume the Regular Board Meeting:

Sitting as the Board, a **motion** was made by Ms. Samuels, seconded by Mr. Da Costa, and unanimously passed accepting the recommendation of the Auditor Selection Committee and directing staff to enter into negotiations with Grau and Associates.

**J. ADMINISTRATIVE MATTERS**

**1. Financial Report**

**K. BOARD MEMBER COMMENTS**

There were no comments from the Board Members.

**L. ADJOURNMENT**

There being no further business to come before the Board, a **motion** was made by Ms. Samuels, seconded by Mr. Bates and unanimously passed to adjourn the meeting at 7:35 p.m.

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Secretary/Assistant Secretary

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Chairperson/Vice Chairperson

**RESOLUTION NO. 2019-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2018/2019 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of Supervisors of the Journey’s End Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

**WHEREAS**, the District has prepared for consideration and approval an Amended Budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT, THAT:**

**Section 1.** The Amended Budget for Fiscal Year 2018/2019 attached hereto as Exhibit “A” is hereby approved and adopted.

**Section 2.** The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this 13<sup>th</sup> day of November, 2019.

**ATTEST:**

**JOURNEY’S END  
COMMUNITY DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairperson/Vice Chairperson

Journey's End  
Community Development District

**Amended Final Budget For  
Fiscal Year 2018/2019  
October 1, 2018 - September 30, 2019**



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- I AMENDED FINAL OPERATING FUND BUDGET
- II AMENDED FINAL DEBT SERVICE FUND BUDGET (SERIES 2008)

**AMENDED FINAL BUDGET**  
**JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT**  
**OPERATING FUND**  
**FISCAL YEAR 2018/2019**  
**OCTOBER 1, 2018 - SEPTEMBER 30, 2019**

	<b>FISCAL YEAR 2018/2019 BUDGET 10/1/18 - 9/30/19</b>	<b>AMENDED FINAL BUDGET 10/1/18 - 9/30/19</b>	<b>YEAR TO DATE ACTUAL 10/1/18 - 9/29/19</b>
<b>REVENUES</b>			
O & M Assessments	148,104	147,914	147,914
Other Revenues	0	0	0
County Appraiser & Tax Collector Fee	(2,962)	(2,340)	(2,340)
Discounts For Early Payments	(5,924)	(5,482)	(5,482)
Interest Income	300	592	592
<b>Total Revenues</b>	<b>\$ 139,518</b>	<b>\$ 140,684</b>	<b>\$ 140,684</b>
<b>EXPENDITURES</b>			
Supervisor Fees	4,000	3,600	3,600
Payroll Taxes (Employer)	306	275	275
Infrastructure Maintenance	5,000	0	0
Lake Maintenance	20,000	20,000	17,873
Engineering	7,000	12,000	11,009
Management	18,000	18,000	18,000
Secretarial	3,000	3,000	3,000
Legal	9,500	7,930	7,930
Assessment Roll	5,000	5,000	5,000
Audit Fees	3,700	3,700	3,700
Insurance	6,356	5,000	5,000
Legal Advertisements	1,150	1,500	1,176
Miscellaneous	1,200	750	535
Postage	275	75	72
Office Supplies	550	425	399
Dues & Subscriptions	175	175	175
Trustee Fee	5,100	5,100	5,100
Website Management	1,500	1,500	1,500
Reserve	12,706	12,706	0
Capital Projects	35,000	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$ 139,518</b>	<b>\$ 100,736</b>	<b>\$ 84,344</b>
<b>Excess/ (Shortfall)</b>	<b>\$ -</b>	<b>\$ 39,948</b>	<b>\$ 56,340</b>
Carryover From Prior Year	0	-	-
<b>Net Excess/ (Shortfall)</b>	<b>\$ -</b>	<b>\$ 39,948</b>	<b>\$ 56,340</b>
FUND BALANCE AS OF 9/30/18		\$297,500	
FY 2018/2019 ACTIVITY		\$39,948	
FUND BALANCE AS OF 9/30/19		\$337,448	
RESERVE FUNDS AS OF 9/30/19		\$159,800	
NET FUND BALANCE AS OF 9/30/19		\$177,648	

**Note: Unused FY 2018/2019 Reserve/Capital Funds To Be Added To Reserve Fund Balance In Fiscal Year 2019/2020**

**AMENDED FINAL BUDGET**  
**JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND (SERIES 2008)**  
**FISCAL YEAR 2018/2019**  
**OCTOBER 1, 2018 - SEPTEMBER 30, 2019**

	<b>FISCAL YEAR 2018/2019 BUDGET 10/1/18 - 9/30/19</b>	<b>AMENDED FINAL BUDGET 10/1/18 - 9/30/19</b>	<b>YEAR TO DATE ACTUAL 10/1/18 - 9/29/19</b>
<b>REVENUES</b>			
Interest Income	50	2,131	2,131
NAV Tax Collection	181,946	184,160	184,160
Prepaid Bond Collection	0	2,981	2,981
<b>Total Revenues</b>	<b>\$ 181,996</b>	<b>\$ 189,272</b>	<b>\$ 189,272</b>
<b>EXPENDITURES</b>			
Principal Payments	115,000	115,000	115,000
Additional Principal Payments	1,412	0	0
Interest Payments	65,584	68,417	68,417
<b>Total Expenditures</b>	<b>\$ 181,996</b>	<b>\$ 183,417</b>	<b>\$ 183,417</b>
<b>Excess/ (Shortfall)</b>	<b>\$ -</b>	<b>\$ 5,855</b>	<b>\$ 5,855</b>

FUND BALANCE AS OF 9/30/18	\$75,676
FY 2018/2019 ACTIVITY	\$5,855
FUND BALANCE AS OF 9/30/19	\$81,531

Note: Reserve Fund Balance = \$18,230\* Revenue Fund Balance = \$63,301\*.  
Revenue Fund Balance To Be Used To Make 11/1/2019 Interest Payment Of \$34,490  
And Extraordinary Principal Payment Of \$10,000.  
\* Approximate Amounts

**Series 2008 Refunding Bond Information**

Original Par Amount =	\$2,300,000	Annual Principal Payments Due:
Interest Rate =	4.82%	May 1st
Issue Date =	August 2008	Annual Interest Payments Due:
Maturity Date =	May 2028	May 1st & November 1st
Par Amount As Of 9/30/19 =	\$1,285,000	

Journey's End  
Community Development District

**Financial Report For  
September 2019**

**JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT  
MONTHLY FINANCIAL REPORT  
SEPTEMBER 2019**

	<b>Annual Budget 10/1/18 - 9/30/19</b>	<b>Actual Sep-19</b>	<b>Year To Date Actual 10/1/18 - 9/30/19</b>
<b>REVENUES</b>			
O & M Assessments	148,104	0	147,914
Other Revenues	0	0	0
County Appraiser & Tax Collector Fee	(2,962)	0	(2,340)
Discounts For Early Payments	(5,924)	0	(5,482)
Interest Income	300	45	592
<b>Total Revenues</b>	<b>\$ 139,518</b>	<b>\$ 45</b>	<b>\$ 140,684</b>
<b>EXPENDITURES</b>			
Supervisor Fees	4,000	600	3,600
Payroll Taxes (Employer)	306	46	275
Infrastructure Maintenance	5,000	0	0
Lake Maintenance	20,000	1,446	17,873
Engineering	7,000	880	11,009
Management	18,000	1,500	18,000
Secretarial	3,000	250	3,000
Legal	9,500	893	7,930
Assessment Roll	5,000	5,000	5,000
Audit Fees	3,700	0	3,700
Insurance	6,356	0	5,000
Legal Advertisements	1,150	0	1,176
Miscellaneous	1,200	53	535
Postage	275	2	72
Office Supplies	550	4	399
Dues & Subscriptions	175	0	175
Trustee Fee	5,100	0	5,100
Website Management	1,500	125	1,500
Reserve	12,706	0	0
Capital Projects	35,000	0	0
<b>Total Expenditures</b>	<b>\$ 139,518</b>	<b>\$ 10,799</b>	<b>\$ 84,344</b>
<b>Excess/ (Shortfall)</b>	<b>\$ -</b>	<b>\$ (10,754)</b>	<b>\$ 56,340</b>
Carryover from Prior Year	0	0	0
<b>Net Excess/ (Shortfall)</b>	<b>\$ -</b>	<b>\$ (10,754)</b>	<b>\$ 56,340</b>

<b>Available Funds As Of 9/30/18</b>	<b>\$ 137,700.86</b>
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**Note: Unused FY 18/19 Reserve/Capital To Be Added To Reserve Funds In FY 19/20**

<b>Bank Balance As Of 9/30/19</b>	<b>\$ 364,855.45</b>
<b>Accounts Payable As Of 9/30/19</b>	<b>\$ 11,014.59</b>
<b>Reserve Funds As Of 9/30/19</b>	<b>\$ 159,800.00</b>
<b>Accounts Receivable As Of 9/30/19</b>	<b>\$ -</b>
<b>Available Funds As Of 9/30/19</b>	<b>\$ 194,040.86</b>

**Journey's End Community Development District**  
**Budget vs. Actual**  
**October 2018 through September 2019**

	<u>Oct '18 - Sep 19</u>	<u>18-19 Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>363.100 · O &amp; M Assessment Income</b>	147,913.93	148,104.00	-190.07	99.87%
<b>363.830 · Assessment Fees</b>	-2,340.42	-2,962.00	621.58	79.02%
<b>363.831 · Assessment Discounts</b>	-5,482.08	-5,924.00	441.92	92.54%
<b>369.401 · Interest Income</b>	592.37	300.00	292.37	197.46%
<b>Total Income</b>	<u>140,683.80</u>	<u>139,518.00</u>	<u>1,165.80</u>	<u>100.84%</u>
<b>Expense</b>				
<b>511.000 · Professional Fees</b>				
<b>511.315 · Legal</b>	7,929.50	9,500.00	-1,570.50	83.47%
<b>511.320 · Audit</b>	3,700.00	3,700.00	0.00	100.0%
<b>Total 511.000 · Professional Fees</b>	<u>11,629.50</u>	<u>13,200.00</u>	<u>-1,570.50</u>	<u>88.1%</u>
<b>511.122 · Payroll Taxes</b>	275.40	306.00	-30.60	90.0%
<b>511.131 · Supervisor Fees</b>	3,600.00	4,000.00	-400.00	90.0%
<b>511.307 · Infrastructure Maintenance</b>	0.00	5,000.00	-5,000.00	0.0%
<b>511.310 · Engineering</b>	11,009.31	7,000.00	4,009.31	157.28%
<b>511.311 · Management Fees</b>	18,000.00	18,000.00	0.00	100.0%
<b>511.312 · Secretarial Fees</b>	3,000.00	3,000.00	0.00	100.0%
<b>511.318 · Assessment Roll</b>	5,000.00	5,000.00	0.00	100.0%
<b>511.450 · Insurance</b>	5,000.00	6,356.00	-1,356.00	78.67%
<b>511.480 · Legal Advertisements</b>	1,176.48	1,150.00	26.48	102.3%
<b>511.512 · Miscellaneous</b>	534.88	1,200.00	-665.12	44.57%
<b>511.513 · Postage and Delivery</b>	71.95	275.00	-203.05	26.16%
<b>511.514 · Office Supplies</b>	398.75	550.00	-151.25	72.5%
<b>511.540 · Dues, License &amp; Subscriptions</b>	175.00	175.00	0.00	100.0%
<b>511.541 · Lake Maintenance</b>	17,873.00	20,000.00	-2,127.00	89.37%
<b>511.733 · Trustee Fees</b>	5,099.53	5,100.00	-0.47	99.99%
<b>511.736 · Reserve</b>	0.00	12,706.00	-12,706.00	0.0%
<b>511.750 · Website Management</b>	1,500.00	1,500.00	0.00	100.0%
<b>511.800 · Capital Projects</b>	0.00	35,000.00	-35,000.00	0.0%
<b>Total Expense</b>	<u>84,343.80</u>	<u>139,518.00</u>	<u>-55,174.20</u>	<u>60.45%</u>
<b>Net Ordinary Income</b>	56,340.00	0.00	56,340.00	100.0%

**Journey's End CDD  
Debt Service (Series 2008) Profit & Loss Report September 2019**

	<b>Annual Budget 10/1/18 - 9/30/19</b>	<b>Actual Sep-19</b>	<b>Year To Date Actual 10/1/18 - 9/30/19</b>
<b>Revenues</b>			
Interest Income	50	120	2,131
NAV Tax Collection	181,946	0	184,160
Prepaid Bond Collection	0	0	2,981
<b>Total Revenues</b>	<b>\$ 181,996</b>	<b>\$ 120</b>	<b>\$ 189,272</b>
<b>Expenditures</b>			
Principal Payments	115,000	0	115,000
Additional Principal Payments	1,412	0	0
Interest Payments	65,584	0	68,417
<b>Total Expenditures</b>	<b>\$ 181,996</b>	<b>\$ -</b>	<b>\$ 183,417</b>
<b>Excess/ (Shortfall)</b>	<b>\$ -</b>	<b>\$ 120</b>	<b>\$ 5,855</b>