



**JOURNEY'S END
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
NOVEMBER 11, 2020
7:00 P.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.journeysendcdd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT
 Conference Room at Journey’s End Clubhouse
 6400 Journey’s End Drive
 Lake Worth, Florida 33467
REGULAR BOARD MEETING
 November 11, 2020
 7:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes.
 - 1. August 19, 2020 Regular Board Meeting & Public Hearing.....Page 2
- G. Old Business
 - 1. Discussion Regarding Fountain Proposals
- H. New Business
 - 1. Consider Resolution No. 2020-04 – Adopting a Fiscal Year 2019/2020 Meeting Schedule.....Page 5
 - 2. Consider Resolution No. 2020-05 - Ratifying Actions Taken Pursuant to EO No. 20-69.....Page 10
- I. Administrative Matters
 - 1. Financial Report.....Page 14
- J. Board Members Comments
- K. Adjourn

**JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Journey's End Community Development District will hold Regular Meetings at 7:00 p.m. in the Conference Room at Journey's End Clubhouse, 6400 Journey's End Drive, Lake Worth, Florida 33467, on the following dates:

**November 11, 2020
January 13, 2021
April 14, 2021
June 9, 2021
July 14, 2021
September 8, 2021**

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922.

One or more Supervisors may participate by telephone; therefore, at the location of these meetings there will be a speaker telephone present so that interested persons can attend the meetings at the above location and be fully informed of the discussions taking place either in person or by telephone communication. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT

www.journeysendcdd.org

PUBLISH: THE PALM BEACH POST 11/02/20

**JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT
PUBLIC HEARING & REGULAR BOARD MEETING
VIDEO ACCESS AT: <https://us02web.zoom.us/j/88362573258>
MEETING ID: 883 6257 3258
FOR TELEPHONIC ACCESS DIAL: 1 929 436 2866
AUGUST 19, 2020**

A. CALL TO ORDER

District Manager Jason Pierman called the August 19, 2020, Regular Board Meeting of the Journey’s End Community Development District to order at 7:03 p.m. via Zoom.

B. PROOF OF PUBLICATION

Mr. Pierman presented proof of publication that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on July 20, 2020, and August 6, 2020, as legally required.

C. CONSIDER BOARD MEMBER RESIGNATION

D. ESTABLISH A QUORUM

Mr. Pierman determined that the virtual attendance of Chairman Alex Da Costa and Supervisors Jeff Bates and Nancy Samuels constituted a quorum.

Staff in virtual attendance were: District Manager Jason Pierman of Special District Services, Inc.; and General Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey.

E. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

F. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

G. APPROVAL OF MINUTES

1. June 10, 2020, Regular Board Meeting

Mr. Pierman presented the minutes of the June 10, 2020, Regular Board Meeting and asked if there were any changes and/or additions.

There being no changes, a **motion** was made by Mr. Bates, seconded by Ms. Samuels and unanimously passed approving the minutes of June 10, 2020, Regular Board Meeting, as presented.

Mr. Pierman then recessed the Regular Board Meeting and opened the Public Hearing.

H. PUBLIC HEARING

1. Proof of Publication

Mr. Pierman presented proof of publication that notice of the Public Hearing had been published in *The Palm Beach Post* on July 20, 2020, and August 6, 2020, as legally required.

2. Receive Public Comment on the Fiscal Year 2020/2021 Final Budget

Mr. Pierman noted there were no members of the public present.

3. Consider Resolution No. 2020-02 – Adopting a Fiscal Year 2020/2021 Final Budget

Resolution No. 2020-02 was presented, entitled:

RESOLUTION NO. 2020-02

A RESOLUTION OF THE JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2020/2021 BUDGET.

A **motion** was made by Ms. Samuels, seconded by Mr. Da Costa and passed unanimously adopting Resolution No. 2020-02, as presented.

Mr. Pierman then closed the Public Hearing and reconvened the Regular Board Meeting.

I. OLD BUSINESS

1. Discussion Regarding Fountain Proposals

Mr. Pierman presented information regarding electric installation and annual costs received from Allstate, noting that the annual cost would be roughly \$10,000 per fountain. Discussion ensued regarding the need for fountains versus the cost. Following discussion, the Board consensus was that they have done their due diligence, but it is not worth the expense on behalf of the taxpayers.

A **motion** was made by Mr. Bates, seconded by Ms. Samuels, and unanimously passed stating the Board had done their investigation and decided not to install fountains.

J. NEW BUSINESS

1. Consider Resolution No. 2020-03 – Adopting a Fiscal Year 2020/2021 Meeting Schedule

Resolution No. 2020-03 was presented, entitled:

RESOLUTION NO. 2020-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2020/2021 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

A **motion** was made by Mr. Bates, seconded by Ms. Samuels and passed unanimously adopting Resolution No. 2020-03, as presented.

K. ADMINISTRATIVE MATTERS

1. Financial Report

L. BOARD MEMBER COMMENTS

Ms. Samuels asked if there was an opportunity to refund the debt at a rate below 4.82%. Mr. Pierman stated that he would discuss it with the underwriter.

Mr. Pierman noted that the next meeting would be in November.

M. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Da Costa, seconded by Ms. Samuels and unanimously passed to adjourn the meeting at 7:26 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

RESOLUTION NO. 2020-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2019/2020 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Journey’s End Community Development District (“District”) is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2019/2020 attached hereto as Exhibit “A” is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 11th day of November, 2020.

ATTEST:

**JOURNEY’S END
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Journey's End
Community Development District

**Amended Final Budget For
Fiscal Year 2019/2020
October 1, 2019 - September 30, 2020**

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- I AMENDED FINAL OPERATING FUND BUDGET
- II AMENDED FINAL DEBT SERVICE FUND BUDGET (SERIES 2008)

AMENDED FINAL BUDGET
JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT
OPERATING FUND
FISCAL YEAR 2019/2020
OCTOBER 1, 2019 - SEPTEMBER 30, 2020

	FISCAL YEAR 2019/2020 BUDGET 10/1/19 - 9/30/20	AMENDED FINAL BUDGET 10/1/19 - 9/30/20	YEAR TO DATE ACTUAL 10/1/19 - 9/29/20
REVENUES			
O & M Assessments	148,104	149,534	149,534
Other Revenues	0	0	0
County Appraiser & Tax Collector Fee	(2,962)	(2,334)	(2,334)
Discounts For Early Payments	(5,924)	(5,484)	(5,484)
Interest Income	300	919	919
Total Revenues	\$ 139,518	\$ 142,635	\$ 142,635
EXPENDITURES			
Supervisor Fees	5,000	2,400	2,400
Payroll Taxes (Employer)	383	184	184
Infrastructure Maintenance	5,000	500	0
Drain System Management	0	7,995	7,995
Lake Maintenance	20,000	17,572	17,572
Engineering	7,000	10,000	8,134
Management	18,000	18,000	18,000
Secretarial	3,000	3,000	3,000
Legal	9,500	6,579	6,579
Assessment Roll	5,000	5,000	5,000
Audit Fees	3,800	3,600	3,600
Insurance	6,356	5,251	5,251
Legal Advertisements	1,100	1,900	1,596
Miscellaneous	1,200	800	512
Postage	250	65	59
Office Supplies	550	430	416
Dues & Subscriptions	175	175	175
Trustee Fee	5,100	5,100	5,100
Website Management	1,500	1,500	1,500
Reserve	11,604	11,064	0
Capital Projects	35,000	0	0
TOTAL EXPENDITURES	\$ 139,518	\$ 101,115	\$ 87,073
Excess/ (Shortfall)	\$ -	\$ 41,520	\$ 55,562
Carryover From Prior Year	0	-	-
Net Excess/ (Shortfall)	\$ -	\$ 41,520	\$ 55,562
FUND BALANCE AS OF 9/30/19		\$355,943	
FY 2019/2020 ACTIVITY		\$41,520	
FUND BALANCE AS OF 9/30/20		\$397,463	
RESERVE FUNDS AS OF 9/30/20		\$206,404	
NET FUND BALANCE AS OF 9/30/20		\$191,059	

Note: Unused FY 2019/2020 Reserve/Capital Funds To Be Added To Reserve Fund Balance In Fiscal Year 2020/2021

AMENDED FINAL BUDGET
JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND (SERIES 2008)
FISCAL YEAR 2019/2020
OCTOBER 1, 2019 - SEPTEMBER 30, 2020

	FISCAL YEAR 2019/2020 BUDGET 10/1/19 - 9/30/20	AMENDED FINAL BUDGET 10/1/19 - 9/30/20	YEAR TO DATE ACTUAL 10/1/19 - 9/29/20
REVENUES			
Interest Income	50	629	629
NAV Tax Collection	181,523	186,066	186,066
Prepaid Bond Collection	0	0	0
Total Revenues	\$ 181,573	\$ 186,695	\$ 186,695
EXPENDITURES			
Principal Payments	120,000	120,000	120,000
Additional Principal Payments	1,560	10,000	10,000
Interest Payments	60,013	62,726	62,726
Total Expenditures	\$ 181,573	\$ 192,726	\$ 192,726
Excess/ (Shortfall)	\$ -	\$ (6,031)	\$ (6,031)

FUND BALANCE AS OF 9/30/19	\$81,532
FY 2019/2020 ACTIVITY	(\$6,031)
FUND BALANCE AS OF 9/30/20	\$75,501

Note: Reserve Fund Balance = \$18,230* Revenue Fund Balance = \$57,271*.
Revenue Fund Balance To Be Used To Make 11/1/2020 Interest Payment Of \$28,454
* Approximate Amounts

Series 2008 Refunding Bond Information

Original Par Amount =	\$2,300,000	Annual Principal Payments Due:
Interest Rate =	4.82%	May 1st
Issue Date =	August 2008	Annual Interest Payments Due:
Maturity Date =	May 2028	May 1st & November 1st
Par Amount As Of 9/30/20 =	\$1,155,000	

RESOLUTION 2020-05

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT RATIFYING AND APPROVING ACTIONS TAKEN BY THE BOARD OF SUPERVISORS AT MEETINGS HELD VIA MEDIA COMMUNICATIONS TECHNOLOGY PURSUANT TO EXECUTIVE ORDER NO. 20-69, AS AMENDED AND EXTENDED, AS A RESULT OF THE COVID-19 PANDEMIC

WHEREAS, the COVID-19 pandemic has significantly impacted the Journey's End Community Development District (the "District") and those residing and owning property within the boundaries of the District; and

WHEREAS, on March 1, 2020, Governor Ron DeSantis (the "Governor") issued Executive Order No. 20-51, directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 9, 2020, the Governor issued Executive Order No. 20-52, declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, in a series of actions in March 2020, President Donald Trump, the Centers for Disease Control and Prevention (the "CDC"), and the White House Coronavirus Task Force issued guidance advising individuals to adopt far-reaching social distancing measures, recommending restrictions on mass gatherings and congregations, including public meetings; and

WHEREAS, on March 20, 2020, the Governor issued Executive Order No. 20-69 temporarily suspending the statutory requirement that a quorum be present in person at a specific

public place, authorizing the use of media communications technology, such as telephonic and video conferencing, as provided in Section 120.54(5)(b)2, Florida Statutes; and

WHEREAS, Executive Order No. 20-69 was amended and extended by subsequent Executive Orders of Governor Ron DeSantis, including Executive Order No. 20-246, which extended the temporary suspension of the statutory requirement that a quorum be present at a specific place and authorizing the use of media communications technology, until November 1, 2020 at 12:01 AM; and

WHEREAS, on March 24, 2020, the Governor issued Executive Order No. 20-83, directing the State of Florida Surgeon General and State Health Officer to issue a public health advisory urging the public to avoid all social and recreational gatherings of ten or more people and urging those can work remotely to do so; and

WHEREAS, the Governor, on April 3, 2020, issued Executive Order No. 20-91 (later amended by Executive Order 20-92), directing that all persons in Florida shall limit their movements and personal interactions outside their home to those necessary to obtain or provide essential services or to conduct essential activities; and

WHEREAS, on June 10, 2020, and on August 19, 2020, the District Board of Supervisors (the “Board”) met, pursuant to and under the authority of Executive Order No. 20-69, as amended and extended, utilizing media communications technology; and

WHEREAS, the District Board intends to ratify and approve those actions taken by the District Board at its meetings held via media communications technology on June 10, 2020, and on August 19, 2020; and

WHEREAS, due to the COVID-19 pandemic and the health concerns associated with securing signatures on certain instruments necessary for the District to conduct business, including,

but not limited to, agreements, proposals, resolutions, and approved meeting minutes, in accordance with the authority granted in Chapter 668, Florida Statutes, the District may have utilized DocuSign or other acceptable electronic signature software to secure signatures the proper District officials; and

WHEREAS, the District Board hereby finds and determines that the use of DocuSign or other acceptable electronic signature software pursuant to Chapter 668, Florida Statutes, if any, between March 1, 2020 and October 30, 2020, was necessary to properly conduct the business of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The above recitals are true and correct and incorporated herein as if set forth in full herein. The Executive Orders referenced herein are incorporated herein by reference.

Section 2. Those actions taken by the District Board at its meetings held pursuant to the authority of the Governor's Executive Order No. 20-69, as amended and extended, via media communications technology on June 10, 2020, and on August 19, 2020, are hereby ratified and approved.

Section 3. Any use by the District between March 1, 2020 and October 30, 2020 of DocuSign or other acceptable electronic signature software pursuant to Chapter 668, Florida Statutes, in order to secure the signature(s) of the proper District officials on those instruments necessary for the District to conduct business, including, but not limited to, agreements, proposals, resolutions, and approved meeting minutes, is hereby ratified and approved.

Section 4. All sections, or parts thereof, which conflict herewith, are, to the extent of such conflict, superseded and repealed. In the event that any portion of this Resolution is found to

be unconstitutional or improper, it shall be severed herein and shall not affect the validity of the remaining portions of this Resolution.

Section 5. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 11th day of November, 2020, by the Board of Supervisors of the Journey's End Community Development District.

**JOURNEY'S END COMMUNITY
DEVELOPMENT DISTRICT**

Print Name: _____
Secretary/Assistant Secretary

Print Name: _____
Chair/Vice Chair

Journey's End
Community Development District

**Financial Report For
September 2020**

**JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
SEPTEMBER 2020**

	Annual Budget 10/1/19 - 9/30/20	Actual Sep-20	Year To Date Actual 10/1/19 - 9/30/20
REVENUES			
O & M Assessments	148,104	0	149,534
Other Revenues	0	0	0
County Appraiser & Tax Collector Fee	(2,962)	(0)	(2,334)
Discounts For Early Payments	(5,924)	(0)	(5,484)
Interest Income	300	87	919
Total Revenues	\$ 139,518	\$ 87	\$ 142,635
EXPENDITURES			
Supervisor Fees	5,000	0	2,400
Payroll Taxes (Employer)	383	0	184
Infrastructure Maintenance	5,000	0	0
Drain System Maintenance	0	0	7,995
Lake Maintenance	20,000	1,446	17,572
Engineering	7,000	0	8,134
Management	18,000	1,500	18,000
Secretarial	3,000	250	3,000
Legal	9,500	400	6,579
Assessment Roll	5,000	5,000	5,000
Audit Fees	3,800	0	3,600
Insurance	6,356	0	5,251
Legal Advertisements	1,100	0	1,596
Miscellaneous	1,200	3	512
Postage	250	10	59
Office Supplies	550	4	416
Dues & Subscriptions	175	0	175
Trustee Fee	5,100	0	5,100
Website Management	1,500	125	1,500
Reserve	11,604	0	0
Capital Projects	35,000	0	0
Total Expenditures	\$ 139,518	\$ 8,738	\$ 87,073
Excess/ (Shortfall)	\$ -	\$ (8,651)	\$ 55,562
Carryover from Prior Year	0	0	0
Net Excess/ (Shortfall)	\$ -	\$ (8,651)	\$ 55,562
Available Funds As Of 9/30/19	\$ 149,539.12		

Note: Unused FY 19/20 Reserve/Capital To Be Added To Reserve Funds In FY 20/21

Bank Balance As Of 9/30/20	\$ 421,374.88
Accounts Payable As Of 9/30/20	\$ 9,869.41
Reserve Funds As Of 9/30/20	\$ 206,404.00
Accounts Receivable As Of 9/30/20	\$ -
Available Funds As Of 9/30/20	\$ 205,101.47

Journey's End Community Development District
Budget vs. Actual
October 2019 through September 2020

	Oct 19 - Sept 20	19-20 Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
363.100 · O & M Assessment Income	149,534.10	148,104.00	1,430.10	100.97%
363.830 · Assessment Fees	-2,333.73	-2,962.00	628.27	78.79%
363.831 · Assessment Discounts	-5,484.40	-5,924.00	439.60	92.58%
369.401 · Interest Income	919.53	300.00	619.53	306.51%
Total Income	142,635.50	139,518.00	3,117.50	102.23%
Expense				
511.000 · Professional Fees				
511.315 · Legal	6,579.00	9,500.00	-2,921.00	69.25%
511.320 · Audit	3,600.00	3,800.00	-200.00	94.74%
Total 511.000 · Professional Fees	10,179.00	13,300.00	-3,121.00	76.53%
511.122 · Payroll Taxes	183.60	383.00	-199.40	47.94%
511.131 · Supervisor Fees	2,400.00	5,000.00	-2,600.00	48.0%
511.307 · Infrastructure Maintenance	0.00	5,000.00	-5,000.00	0.0%
511.309 · Drain System Maintenance	7,995.00	0.00	7,995.00	100.0%
511.310 · Engineering	8,134.47	7,000.00	1,134.47	116.21%
511.311 · Management Fees	18,000.00	18,000.00	0.00	100.0%
511.312 · Secretarial Fees	3,000.00	3,000.00	0.00	100.0%
511.318 · Assessment Roll	5,000.00	5,000.00	0.00	100.0%
511.450 · Insurance	5,251.00	6,356.00	-1,105.00	82.62%
511.480 · Legal Advertisements	1,596.16	1,100.00	496.16	145.11%
511.512 · Miscellaneous	512.41	1,200.00	-687.59	42.7%
511.513 · Postage and Delivery	58.98	250.00	-191.02	23.59%
511.514 · Office Supplies	416.00	550.00	-134.00	75.64%
511.540 · Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
511.541 · Lake Maintenance	17,572.00	20,000.00	-2,428.00	87.86%
511.733 · Trustee Fees	5,099.53	5,100.00	-0.47	99.99%
511.736 · Reserve	0.00	11,604.00	-11,604.00	0.0%
511.750 · Website Management	1,500.00	1,500.00	0.00	100.0%
511.800 · Capital Projects	0.00	35,000.00	-35,000.00	0.0%
Total Expense	87,073.15	139,518.00	-52,444.85	62.41%
Net Ordinary Income	55,562.35	0.00	55,562.35	100.0%

**Journey's End CDD
Debt Service (Series 2008) Profit & Loss Report September 2020**

	Annual Budget 10/1/19 - 9/30/20	Actual Sep-20	Year To Date Actual 10/1/19 - 9/30/20
Revenues			
Interest Income	50	1	629
NAV Tax Collection	181,523	1,877	186,066
Prepaid Bond Collection	0	0	0
Total Revenues	\$ 181,573	\$ 1,878	\$ 186,695
Expenditures			
Principal Payments	120,000	0	120,000
Additional Principal Payments	1,560	0	10,000
Interest Payments	60,013	0	62,726
Total Expenditures	\$ 181,573	\$ -	\$ 192,726
Excess/ (Shortfall)	\$ -	\$ 1,878	\$ (6,031)