

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT

PALM BEACH COUNTY

REGULAR BOARD MEETING APRIL 10, 2024 7:00 p.m.

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.journeysendcdd.org

561.630.4922 Telephone 877.SDS.4922 Toll Free 561.630.4923 Facsimile

AGENDA JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT

Conference Room at Journey's End Clubhouse 6400 Journey's End Drive Lake Worth, Florida 33467

REGULAR BOARD MEETING

April 10, 2024 7:00 p.m.

A.	Call to Order
B.	Proof of Publication
C.	Establish Quorum
D.	Additions or Deletions to Agenda
E.	Comments from the Public for Items Not on the Agenda
F.	Approval of Minutes.
	1. January 10, 2024 Regular Board Meeting
G.	Old Business
	1. Fencing Update
Н.	New Business
	1. Consider Resolution No. 2024-01 – Adopting a Fiscal Year 2024/2025 Proposed BudgetPage 4
	2. Discussion Regarding Required Ethics Training
	3. Authorization to Issue RFQ for Engineering Services
I.	Administrative Matters
	1. FinancialsPage 12
J.	Board Members Comments
K.	Adjourn



The Gainesville Sun | The Ledger Daily Commercial | Ocala StarBanner News Chief | Herald-Tribune News Herald | The Palm Beach Post Northwest Florida Daily News

PO Box 631244 Cincinnati, OH 45263-1244

PROOF OF PUBLICATION

Laura Archer Laura Archer Journey's End Community Development District 2501 Burns RD # A Palm Beach Gardens FL 33410-5207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the Palm Beach Post, published in Palm Beach County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of Palm Beach County, Florida, or in a newspaper by print in the issues of, on:

10/23/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 10/23/2023

Legal Clerk

Notary, State of WI, County

My commision expires

Publication Cost:

\$225.57

Order No:

9414726

of Copies:

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NICOLE JACOBS Notary Public State of Wisconsin

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2023/2024 REGULAR MEETING SCHEDULE NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Journey's E Community Development Distr Community Development District will hold Regular Meetings at 7:00 p.m. in the Conference Roam at Journey's End Clubhouse, 6400 Journey's End Drive, Lake Worth, Florida 33467, on the following detacts.

Florida 33467, on the following dates:

November 8, 2023
January 10, 2024
April 10, 2024
June 12, 2024
July 10, 2024
July 10, 2024
July 10, 2024
September 11, 2024
The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Flarida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District's website or by contacting the District's website or a 1-877-737-4922.
One or more Supervisors may participate by telephane; therefore, of the location of these meetings there will be a speaker telephone present so that interested persons can attend the meetings at the above location and be fully informed of the discussions taking place either in person or communication.

informed of the discussians taking place either in person or by telephone communication. Meetings may be continued as found necessory to a time and place specified on the record. If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will

matter considered of these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her suppose and which expense and own expense and which record includes the testimony and evidence on which the appeal is based. In accordance with the provisions of the Americans with Disabilities Act.

any person requiring special accommodations or an interpreter to accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-373-4922 at least seven (7) days prior to the date of the particular mosting. meeting.

meeting.
Meetings may be cancelled from
time to time without advertised
notice.
JOURNEY'S END COMMUNITY
DEVELOPMENT DISTRICT
www.journeysendcdd.org
October 23, 2023 9414726

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT REGULAR BOARD MEETING JANUARY 10, 2024

A. CALL TO ORDER

District Manager Jason Pierman called the January 10, 2024, Regular Board Meeting of the Journey's End Community Development District (the "District") to order at 7:03 p.m. in the Conference Room at Journey's End Clubhouse located at 6400 Journey's End Drive, Lake Worth, Florida 33467.

B. PROOF OF PUBLICATION

Mr. Pierman presented proof of publication that notice of the Regular Board Meeting had been published in the *Palm Beach Post* on October 23, 2023, as part of the District's Fiscal Year 2023/2024 Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. Pierman determined that the attendance of Chairman Alex Da Costa, Vice Chairman Alfred Marten and Supervisors Jeff Bates, Nancy Samuels and Glenn Siegel constituted a quorum.

Staff in attendance were: District Manager Jason Pierman of Special District Services, Inc.; and General Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present were District residents Mike and Andria Haldas.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. November 8, 2023, Regular Board Meeting

Mr. Pierman presented the minutes of the November 8, 2023, Regular Board Meeting and asked if there were any changes and/or additions.

There being no changes, a **motion** was made by Mr. Siegel, seconded by Mr. Da Costa and unanimously passed approving the minutes of the November 8, 2023, Regular Board Meeting, as presented.

G. OLD BUSINESS

1. Littoral Shelf Update

Mr. Pierman noted that Allstate had reviewed the littoral shelves and was completing some required maintenance.

H. NEW BUSINESS

1. Consider Ratification of Gate Painting Proposal

Mr. Pierman noted that MAV Painting was scheduled to complete the job on Friday.

2. Consider Fencing Proposal

Mr. Da Costa explained that the CDD wants to fence the canal easement area before giving it to the Lake Worth Drainage District. He noted that the Bulldog Fence proposal was for \$6,770 but expressed concern over adding the fence to the existing gate. Discussion ensued regarding whether or not to fence the gate, with the Board consensus to fence it. Further discussion took place concerning the ability to connect the new fence to the existing HOA fence, due to the fact that trees and vegetation were in the way. Following discussion, the Board directed Mr. Pierman to find out from Bulldog Fence how to connect the fence without removing trees.

A **motion** was made by Mr. Bates, seconded by Mr. Marten and unanimously approved accepting the Bulldog Fence proposal, with an additional not-to-exceed amount of \$1,000 to run the fence all the way to the HOA fence. Mr. Pierman noted that this was all contingent on the HOA's willingness to fund their half of the project.

I. ADMINISTRATIVE MATTERS

1. Financials

J. BOARD MEMBER COMMENTS

Mr. Pierman noted that the next meeting would take place on April 10, 2024.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Da Costa, seconded by Ms. Samuels and unanimously passed adjourning the meeting at 7:34 p.m.

Secretary/Assistant Secretary	Chairperson/Vice Chairperson

RESOLUTION NO. 2024-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2024/2025; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors ("Board") of the Journey's End Community Development District ("District") is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2024/2025 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Pro 2024/2025 attached hereto as Ex		the Assessments for Fiscal dopted.	Year
Section 2. A Public at 7:00 p.m. in the Journey's Enfor the purpose of receiving pub	nd Clubhouse, 6400 Journey'		3467,
PASSED, ADOPTED a	and EFFECTIVE this <u>10th</u> d	ay of <u>April</u> , 2024.	
ATTEST:	JOURNEY'S COMMUNIT	S END FY DEVELOPMENT DISTR	RICT
By:	By:		

Secretary/Assistant Secretary

Chairman/Vice Chairman

Journey's End Community Development District

Proposed Budget For Fiscal Year 2024/2025 October 1, 2024 - September 30, 2025

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PROPOSED BUDGET

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2024/2025 OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR	
	2024/2025	
REVENUES	BUDGET	
O&M Assessments	110,	,686
Other Revenues		0
County Appraiser & Tax Collector Fee	(2,;	214)
Discounts For Early Payments		427)
Interest Income		960
TOTAL REVENUES	\$ 105,0	005
EXPENDITURES		
Supervisor Fees	5	,000
Payroll Taxes (Employer)		383
Infrastructure Maintenance	2	,500
Stormwater Maintenance	2	,500
Lake Maintenance	20	,000
Engineering	7.	,000
Management	18.	,000
Secretarial	3	,000
Legal	9	,500
Assessment Roll	5.	,000
Audit Fees	4	,100
Insurance	7.	,100
Legal Advertisements	1.	,000
Miscellaneous	1.	,150
Postage		175
Office Supplies		475
Dues & Subscriptions		175
Trustee Fee	5.	,100
Website Management	1.	,500
Reserve	11,	,347
TOTAL EXPENDITURES	\$ 105,0	005
EXCESS/ (SHORTFALL)	\$	-
Carryover From Prior Year		0
NET EXCESS/ (SHORTFALL)	\$	_
General Fund Balance As Of 9/30/23	\$169,451	.75
Reserve Fund Balance As Of 9/30/23	\$46,750	

I

DETAILED PROPOSED BUDGET

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2024/2025 OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	
	2022/2023	2023/2024	2024/2025	
REVENUES	ACTUAL	BUDGET	BUDGET	COMMENTS
O&M Assessments	110,863	110,686	110,686	Expenditures Less Interest & Carryover/.94
Other Revenues	0	0	0	
County Appraiser & Tax Collector Fee	(483)	(2,214)	(2,214)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(4,045)	(4,427)	(4,427)	Four Percent Of Total Assessment Roll
Interest Income	5,234	360	960	Interest Projected At \$80 Per Month
	·			
TOTAL REVENUES	\$ 111,569	\$ 104,405	\$ 105,005	
EXPENDITURES				
Supervisor Fees	3,800	5,000		Supervisor Fees
Payroll Taxes (Employer)	291	383	383	Supervisor Fees * 7.65%
Infrastructure Maintenance	0	2,500	2,500	Infrastructure Maintenance
Stormwater Maintenance	0	2,500	2,500	Stormwater Maintenance
Lake Maintenance	19,600	20,000	20,000	No Change From 2023/2024 Budget
Engineering	8,643	7,000	7,000	No Change From 2023/2024 Budget
Management	18,000	18,000	18,000	As Per Contract
Secretarial	3,000	3,000	3,000	No Change From 2023/2024 Budget
Legal	7,778	9,500	9,500	No Change From 2023/2024 Budget
Assessment Roll	5,000	5,000	5,000	As Per Contract
Audit Fees	3,900	4,000	4,100	\$100 Increase From 2023/2024 Budget
Insurance	6,134	6,700	7,100	Fiscal Year Expenditure Was \$6,594
Legal Advertisements	840	1,000	1,000	No Change From 2023/2024 Budget
Miscellaneous	1,055	1,175	1,150	\$25 Decrease From 2023/2024 Budget
Postage	138	175	175	No Change From 2023/2024 Budget
Office Supplies	443	475	475	No Change From 2023/2024 Budget
Dues & Subscriptions	175	175	175	No Change From 2023/2024 Budget
Trustee Fee	5,100	5,100	5,100	No Change From 2023/2024 Budget
Website Management	1,500	1,500	1,500	No Change From 2023/2024 Budget
Reserve	0	11,222	11,347	Reserve
TOTAL EXPENDITURES	\$ 85,397	\$ 104,405	\$ 105,005	
	+ 33,337	10-1,100	100,000	
EXCESS/ (SHORTFALL)	\$ 26,172	\$ -	\$ -	
Carryover From Prior Year	0	0	0	Carryover From Prior Year
NET EXCESS/ (SHORTFALL)	\$ 26,172	\$ -	\$ -	

General Fund Balance As Of 9/30/23	\$169,451.75
Reserve Fund Balance As Of 9/30/23	\$46,750.00

DETAILED PROPOSED DEBT SERVICE FUND BUDGET

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2024/2025 OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	
	2022/2023	2023/2024	2024/2025	
REVENUES	ACTUAL	BUDGET	BUDGET	COMMENTS
Interest Income	5,373	0	0	Projected Interest For 2024/2025
NAV Tax Collection	112,377	110,079	110,079	Updated Yearly Maximum Debt Assessment
Redemption Transfer	0	0	0	
Prepaid Bond Collection	1,056	0	0	
Total Revenues	\$ 118,806	\$ 110,079	\$ 110,079	
EXPENDITURES				
Principal Payments	85,000	90,000	90,000	Principal Payment Due In 2025
Interest Payments	35,012	20,079	15,620	Interest Payments Due In 2025
Bond Redemption	350,000	0	4,459	Estimated Excess Debt Collections
Total Expenditures	\$ 470,012	\$ 110,079	\$ 110,079	
Excess/ (Shortfall)	\$ (351,206)	\$ -	\$ -	

Debt Service Fund Balance As Of 9/30/23	\$77,532.89
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Series 2008 Refunding Bonds Information

Original Par Amount = \$2,300,000 Annual Principal Payments Due = May 1st

Interest Rate = 4.82% Annual Interest Payments Due = May 1st & November 1st

Issue Date = August 2008

Maturity Date = May 2028 Note: \$350,000 Extraordinary Principal Payment Was

Made On November 1, 2022.

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Par Amount As Of 1/1/24 = \$455,000

Journey's End Community Development District Assessment Comparison

		cal Year 21/2022		cal Year 22/2023		cal Year 23/2024		cal Year 24/2025
	_Ass	essment*	_Ass	essment*	_Ass	essment*	Projected	d Assessment*
Administrative For Sixty Five Foot Lots	\$	314.45	\$	235.00	\$	235.00	\$	235.00
Debt For Sixty Five Foot Lots	\$	390.00	\$	240.00	\$	240.00	\$	240.00
Total	\$	704.45	\$	475.00	\$	475.00	\$	475.00
Administrative For Seventy Five Foot Lots	\$	314.45	\$	235.00	\$	235.00	\$	235.00
Debt For Seventy Five Foot Lots	\$	450.00	\$	275.00	\$	275.00	\$	275.00
Total	\$	764.45	\$	510.00	\$	510.00	\$	510.00

* Assessments Include the Following:

4% Discount for Early Payments

1% County Tax Collector Fee

1% County Property Appraiser Fee

Community Information:

Sixty Five Foot Lots	300		
Seventy Five Foot Homes	171		
Total Units	471		
Sixty Five Foot Lots Information			
Total Units	300		
Prepayments	4		
Billed For Debt	296		
Seventy Five Foot Lots Information			
Total Units	171		
Prepayments	3		

168

Billed For Debt



Ethics Training

Beginning in 2024, District Supervisors are required to complete four (4) hours of ethics training annually. Below are links to two training sessions that will, upon completion, satisfy the training requirement. Beginning with the 2024 Form 1, District Supervisors will be required to confirm that they have completed the training each year.

- State Ethics Laws for Constitutional Officers & Elected Municipal Officers
 - o https://www.youtube.com/watch?v=U8JktIMKzyl
- Public Meetings and Public Records Law
 - https://www.myfloridalegal.com/sites/default/files/Full%2520audio%25 202018%5B2%5D.mp3

Both links can be found on SDS' website, at www.sdsinc.org/links.

The Florida Association of Special Districts (FASD) also offers a training option through Florida State University's Florida Institute of Government. If your special district is a member of FASD, the cost for this special district-specific ethics training is \$49.00 for each district official.

If your special district is NOT a member of FASD, the cost for this special district-specific ethics training is \$79.00 for each district official.

Information on the FASD course can be found at https://www.fasd.com/ethics-for-special-districts.

Journey's End Community Development District

Financial Report For March 2024

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT MONTHLY FINANCIAL REPORT MARCH 2024

REVENUES	i	Annual Budget 23 - 9/30/24	Actual Mar-24	Year To Date Actual 10/1/23 - 3/31/24
O & M Assessments		110,686	1,410	105,214
Other Revenues		0	0	0
County Appraiser & Tax Collector Fee		(2,214)	(14)	(1,431)
Discounts For Early Payments		(4,427)	(14)	(4,099)
Interest Income		360	Ó	4,925
Total Revenues	\$	104,405	\$ 1,382	\$ 104,609
EXPENDITURES				
Supervisor Fees		5,000	0	1,800
Payroll Taxes (Employer)		383	0	138
Infrastructure Maintenance		2,500	0	950
Stormwater Maintenance		2,500	0	0
Lake Maintenance		20,000	1,625	9,750
Engineering		7,000	0	 0,0
Management		18,000	1,500	9,000
Secretarial		3,000	250	1,500
Legal		9,500	0	3,700
Assessment Roll		5,000	0	0
Audit Fees		4,000	0	0
Insurance		6,700	0	6,594
Legal Advertisements		1,000	0	225
Miscellaneous		1,175	64	383
Postage		175	12	24
Office Supplies		475	11	170
Dues & Subscriptions		175	0	175
Trustee Fee		5,100	0	0
Website Management		1,500	125	750
Reserve		11,222	0	0
Capital Projects		0	0	0
Total Expenditures	\$	104,405	\$ 3,587	\$ 35,159
Excess/ (Shortfall)	\$	-	\$ (2,205)	\$ 69,450
Carryover from Prior Year		0	0	0
Net Excess/ (Shortfall)	\$	-	\$ (2,205)	\$ 69,450

Available Funds As Of 9/30/23	\$ 169,451.75
Reserve Funds As Of 9/30/23	\$ 46,750.00

Bank Balance As Of 3/31/24	\$ 291,886.45
Accounts Payable As Of 3/31/24	\$ 6,234.74
Reserve Funds As Of 3/31/24	\$ 46,750.00
Accounts Receivable As Of 3/31/24	\$ -
Available Funds As Of 3/31/24	\$ 238,901.71

Journey's End Community Development District Budget vs. Actual October 2023 through March 2024

	Oct - Dec 23	23/24 Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
363.100 · O & M Assessment Income	105,213.53	110,686.00	-5,472.47	95.06%
363.830 · Assessment Fees	-1,431.15	-2,214.00	782.85	64.64%
363.831 · Assessment Discounts	-4,098.58	-4,427.00	328.42	92.58%
369.401 · Interest Income	4,925.29	360.00	4,565.29	1,368.14%
Total Income	104,609.09	104,405.00	204.09	100.2%
Expense				
511.000 · Professional Fees				
511.315 · Legal	3,700.00	9,500.00	-5,800.00	38.95%
511.320 • Audit	0.00	4,000.00	-4,000.00	0.0%
Total 511.000 · Professional Fees	3,700.00	13,500.00	-9,800.00	27.41%
511.122 · Payroll Taxes	137.70	383.00	-245.30	35.95%
511.131 · Supervisor Fees	1,800.00	5,000.00	-3,200.00	36.0%
511.307 · Infrastructure Maintenance	950.00	2,500.00	-1,550.00	38.0%
511.309 · Drain System Maintenance	0.00	2,500.00	-2,500.00	0.0%
511.310 · Engineering	0.00	7,000.00	-7,000.00	0.0%
511.311 · Management Fees	9,000.00	18,000.00	-9,000.00	50.0%
511.312 · Secretarial Fees	1,500.00	3,000.00	-1,500.00	50.0%
511.318 · Assessment Roll	0.00	5,000.00	-5,000.00	0.0%
511.450 · Insurance	6,594.00	6,700.00	-106.00	98.42%
511.480 · Legal Advertisements	225.57	1,000.00	-774.43	22.56%
511.512 · Miscellaneous	383.31	1,175.00	-791.69	32.62%
511.513 · Postage and Delivery	23.80	175.00	-151.20	13.6%
511.514 · Office Supplies	169.75	475.00	-305.25	35.74%
511.540 · Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
511.541 · Lake Maintenance	9,750.00	20,000.00	-10,250.00	48.75%
511.733 · Trustee Fees	0.00	5,100.00	-5,100.00	0.0%
511.736 · Reserve	0.00	11,222.00	-11,222.00	0.0%
511.750 · Website Management	750.00	1,500.00	-750.00	50.0%
Total Expense	35,159.13	104,405.00	-69,245.87	33.68%
Net Ordinary Income	69,449.96	0.00	69,449.96	100.0%

Journey's End CDD Debt Service (Series 2008) Profit & Loss Report March 2024

		Annual Budget	Actual		Year To Date Actual
	10/1	/23 - 9/30/24	Mar-24		10/1/23 - 3/31/24
Revenues					
Interest Income		0	32	1	1,848
NAV Tax Collection		110,079	1,51	4	106,261
Prepaid Bond Collection		0		0	0
Total Revenues	\$	110,079	\$ 1,835	5 \$	108,109
Expenditures					
Principal Payments		90,000		0	0
Bond Redemption		0		0	0
Interest Payments		20,079		0	11,209
Total Expenditures	\$	110,079	\$	- \$	11,209
Excess/ (Shortfall)	\$	-	\$ 1,835	5 \$	96,900