



**JOURNEY'S END
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
SPECIAL BOARD MEETING
& PUBLIC HEARING
JUNE 18, 2024
7:00 P.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.journeysendcdd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT
Conference Room at Journey’s End Clubhouse
6400 Journey’s End Drive
Lake Worth, Florida 33467
SPECIAL BOARD MEETING & PUBLIC HEARING
June 18, 2024
7:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes.
 - 1. April 10, 2024 Regular Board Meeting.....Page 2
- G. Public Hearing
 - 1. Proof of Publication.....Page 5
 - 2. Receive Public Comments on Adopting a Fiscal Year 2024/2025 Final Budget
 - 3. Consider Resolution No. 2024-02 – Adopting a Fiscal Year 2024/2025 Final Budget.....Page 6
- H. Old Business
 - 1. Fencing Update
- I. New Business
 - 1. Consider Resolution No. 2024-03 – Adopting a Fiscal Year 2024/2025 Meeting Schedule.....Page 13
 - 2. Consider Appointment of Audit Committee & Approval of Evaluation Criteria.....Page 15
 - 3. Consider Lake Bank Clean-Up Proposal.....Page 19
- J. Administrative Matters
 - 1. Financials.....Page 20
- K. Board Members Comments
- L. Adjourn

Notice of Public Hearing
and Special Board Meeting of the
Journeys End Community Development District

The Board of Supervisors (the Board) of the Journeys End Community Development District (the District) will hold a Public Hearing and Special Board Meeting on June 18, 2024, at 7:00 p.m., or as soon thereafter as the meeting can be heard, in the Journeys End Clubhouse located at 6400 Journeys End Drive, Lake Worth, Florida 33467.

The purpose of the Public Hearing is to receive public comment on the Fiscal Year 2024/2025 Proposed Final Budget of the District. A copy of the Budget and/or the Agenda may be obtained from the Districts website or at the offices of the District Manager, 2501A Burns Road, Palm Beach Gardens, Florida 33410, during normal business hours. The purpose of the Special Board Meeting is for the Board to consider any other business which may properly come before it. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Meetings may be continued as found necessary to a time and place specified on the record.

There may be occasions when one or more Supervisors will participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922, at least seven (7) days prior to the date of the meetings. If any person decides to appeal any decision made with respect to any matter considered at this Public Hearing and Special Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

Meetings may be cancelled from time to time without advertised notice.

Journeys End Community Development District
www.journeysendcdd.org

PUBLISH: Palm Beach Post 05/29/24 & 06/05/24

**JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
APRIL 10, 2024**

A. CALL TO ORDER

District Manager Jason Pierman called the April 10, 2024, Regular Board Meeting of the Journey’s End Community Development District (the “District”) to order at 7:03 p.m. in the Conference Room at Journey’s End Clubhouse located at 6400 Journey’s End Drive, Lake Worth, Florida 33467.

B. PROOF OF PUBLICATION

Mr. Pierman presented proof of publication that notice of the Regular Board Meeting had been published in the *Palm Beach Post* on October 23, 2023, as part of the District’s Fiscal Year 2023/2024 Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

Mr. Pierman determined that the attendance of Chairman Alex Da Costa, Vice Chairman Alfred Marten and Supervisors Jeff Bates and Glenn Siegel constituted a quorum.

Staff in attendance were: District Manager Jason Pierman of Special District Services, Inc.; and General Counsel Scott Cochran of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present were District residents Mike and Andria Haldas.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. January 10, 2024, Regular Board Meeting

Mr. Pierman presented the minutes of the January 10, 2024, Regular Board Meeting and asked if there were any changes and/or additions.

There being no changes, a **motion** was made by Mr. Marten, seconded by Mr. Bates and unanimously passed approving the minutes of the January 10, 2024, Regular Board Meeting, as presented.

G. OLD BUSINESS

1. Fencing Update

Mr. Pierman noted that Lake Worth Drainage District (LWDD) had rejected the revised plans, and he had submitted the original plan again. As soon as LWDD approves the plan, Mr. Pierman will authorize work to begin.

H. NEW BUSINESS

1. Consider Resolution No. 2024-01 – Adopting a Fiscal Year 2023/2025 Proposed Budget

Resolution No. 2024-01 was presented, entitled:

RESOLUTION NO. 2024-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2024/2025; AND PROVIDING AN EFFECTIVE DATE.

A **motion** was made by Mr. Bates, seconded by Mr. Marten and passed unanimously adopting Resolution No. 2024-01, as presented, setting the Public Hearing for June 18, 2024.

2. Discussion Regarding Required Ethics Training

Mr. Pierman noted that SDS had placed links to the free training, as well as a link to file the Form 1, on its company website, and reminded the Board that the training must be completed by the end of the calendar year.

3. Consider Authorization to Issue RFQ for Engineering Services

Mr. Pierman explained that AECOM, for whom the District Engineer, Karen Brandon, works, had notified him that they were getting out of the “District Engineer” business. Therefore, it is necessary to advertise an RFQ for engineering services. He noted that Ms. Brandon would stay on until the District finds a replacement.

A **motion** was made by Mr. Bates, seconded by Mr. Marten and passed unanimously authorizing District management to issue an RFQ for Engineering Services, as presented.

I. ADMINISTRATIVE MATTERS

1. Financials

J. BOARD MEMBER COMMENTS

Mr. Da Costa asked who owned the pipe from the weir to the canal. He indicated that there was a sinkhole near it. Mr. Pierman stated that he would contact the engineer to determine ownership.

K. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Da Costa, seconded by Mr. Siegel and unanimously passed adjourning the meeting at 7:24 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

Notice of Public Hearing
and Special Board Meeting of the
Journeys End Community Development District

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Journeys End Community Development District
www.journeysendcdd.org

PUBLISH: Palm Beach Post 05/29/24 & 06/05/24

RESOLUTION NO. 2024-02

A RESOLUTION OF THE JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2024/2025 BUDGET.

WHEREAS, the Journey’s End Community Development District (“District”) has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2024/2025 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

WHEREAS, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non ad-valorem assessments upon the properties within the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2024/2025 attached hereto as Exhibit “A” is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 18th day of June, 2024.

ATTEST:

**JOURNEY’S END
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Journey's End Community Development District

**Final Budget For
Fiscal Year 2024/2025
October 1, 2024 - September 30, 2025**

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- III DETAILED FINAL DEBT SERVICE FUND BUDGET**
- IV ASSESSMENT COMPARISON**

FINAL BUDGET
JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2024/2025
OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR 2024/2025 BUDGET
REVENUES	
O&M Assessments	110,686
Other Revenues	0
County Appraiser & Tax Collector Fee	(2,214)
Discounts For Early Payments	(4,427)
Interest Income	960
TOTAL REVENUES	\$ 105,005
EXPENDITURES	
Supervisor Fees	5,000
Payroll Taxes (Employer)	383
Infrastructure Maintenance	2,500
Stormwater Maintenance	2,500
Lake Maintenance	20,000
Engineering	7,000
Management	18,000
Secretarial	3,000
Legal	9,500
Assessment Roll	5,000
Audit Fees	4,100
Insurance	7,100
Legal Advertisements	1,000
Miscellaneous	1,150
Postage	175
Office Supplies	475
Dues & Subscriptions	175
Trustee Fee	5,100
Website Management	1,500
Reserve	11,347
TOTAL EXPENDITURES	\$ 105,005
EXCESS/ (SHORTFALL)	\$ -
Carryover From Prior Year	0
NET EXCESS/ (SHORTFALL)	\$ -
General Fund Balance As Of 9/30/23	\$169,451.75
Reserve Fund Balance As Of 9/30/23	\$46,750.00

DETAILED FINAL BUDGET
JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2024/2025
OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR 2022/2023 ACTUAL	FISCAL YEAR 2023/2024 BUDGET	FISCAL YEAR 2024/2025 BUDGET	COMMENTS
REVENUES				
O&M Assessments	110,863	110,686	110,686	Expenditures Less Interest & Carryover/.94
Other Revenues	0	0	0	
County Appraiser & Tax Collector Fee	(483)	(2,214)	(2,214)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(4,045)	(4,427)	(4,427)	Four Percent Of Total Assessment Roll
Interest Income	5,234	360	960	Interest Projected At \$80 Per Month
TOTAL REVENUES	\$ 111,569	\$ 104,405	\$ 105,005	
EXPENDITURES				
Supervisor Fees	3,800	5,000	5,000	Supervisor Fees
Payroll Taxes (Employer)	291	383	383	Supervisor Fees * 7.65%
Infrastructure Maintenance	0	2,500	2,500	Infrastructure Maintenance
Stormwater Maintenance	0	2,500	2,500	Stormwater Maintenance
Lake Maintenance	19,600	20,000	20,000	No Change From 2023/2024 Budget
Engineering	8,643	7,000	7,000	No Change From 2023/2024 Budget
Management	18,000	18,000	18,000	As Per Contract
Secretarial	3,000	3,000	3,000	No Change From 2023/2024 Budget
Legal	7,778	9,500	9,500	No Change From 2023/2024 Budget
Assessment Roll	5,000	5,000	5,000	As Per Contract
Audit Fees	3,900	4,000	4,100	\$100 Increase From 2023/2024 Budget
Insurance	6,134	6,700	7,100	Fiscal Year Expenditure Was \$6,594
Legal Advertisements	840	1,000	1,000	No Change From 2023/2024 Budget
Miscellaneous	1,055	1,175	1,150	\$25 Decrease From 2023/2024 Budget
Postage	138	175	175	No Change From 2023/2024 Budget
Office Supplies	443	475	475	No Change From 2023/2024 Budget
Dues & Subscriptions	175	175	175	No Change From 2023/2024 Budget
Trustee Fee	5,100	5,100	5,100	No Change From 2023/2024 Budget
Website Management	1,500	1,500	1,500	No Change From 2023/2024 Budget
Reserve	0	11,222	11,347	Reserve
TOTAL EXPENDITURES	\$ 85,397	\$ 104,405	\$ 105,005	
EXCESS/ (SHORTFALL)	\$ 26,172	\$ -	\$ -	
Carryover From Prior Year	0	0	0	Carryover From Prior Year
NET EXCESS/ (SHORTFALL)	\$ 26,172	\$ -	\$ -	

General Fund Balance As Of 9/30/23	\$169,451.75
Reserve Fund Balance As Of 9/30/23	\$46,750.00

DETAILED FINAL DEBT SERVICE FUND BUDGET

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2024/2025

OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR 2022/2023	FISCAL YEAR 2023/2024	FISCAL YEAR 2024/2025	
REVENUES	ACTUAL	BUDGET	BUDGET	COMMENTS
Interest Income	5,373	0	0	Projected Interest For 2024/2025
NAV Tax Collection	112,377	110,079	110,079	Updated Yearly Maximum Debt Assessment
Redemption Transfer	0	0	0	
Prepaid Bond Collection	1,056	0	0	
Total Revenues	\$ 118,806	\$ 110,079	\$ 110,079	
EXPENDITURES				
Principal Payments	85,000	90,000	90,000	Principal Payment Due In 2025
Interest Payments	35,012	20,079	15,620	Interest Payments Due In 2025
Bond Redemption	350,000	0	4,459	Estimated Excess Debt Collections
Total Expenditures	\$ 470,012	\$ 110,079	\$ 110,079	
Excess/ (Shortfall)	\$ (351,206)	\$ -	\$ -	

Debt Service Fund Balance As Of 9/30/23	\$77,532.89
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Series 2008 Refunding Bonds Information

Original Par Amount =	\$2,300,000	Annual Principal Payments Due =	May 1st
Interest Rate =	4.82%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	August 2008		
Maturity Date =	May 2028		
		Note: \$350,000 Extraordinary Principal Payment Was Made On November 1, 2022.	
Par Amount As Of 1/1/24 =	\$455,000		

Journey's End Community Development District Assessment Comparison

	Fiscal Year 2021/2022 Assessment*	Fiscal Year 2022/2023 Assessment*	Fiscal Year 2023/2024 Assessment*	Fiscal Year 2024/2025 Projected Assessment*
Administrative For Sixty Five Foot Lots	\$ 314.45	\$ 235.00	\$ 235.00	\$ 235.00
<u>Debt For Sixty Five Foot Lots</u>	<u>\$ 390.00</u>	<u>\$ 240.00</u>	<u>\$ 240.00</u>	<u>\$ 240.00</u>
Total	\$ 704.45	\$ 475.00	\$ 475.00	\$ 475.00
Administrative For Seventy Five Foot Lots	\$ 314.45	\$ 235.00	\$ 235.00	\$ 235.00
<u>Debt For Seventy Five Foot Lots</u>	<u>\$ 450.00</u>	<u>\$ 275.00</u>	<u>\$ 275.00</u>	<u>\$ 275.00</u>
Total	\$ 764.45	\$ 510.00	\$ 510.00	\$ 510.00

* Assessments Include the Following :

4% Discount for Early Payments
1% County Tax Collector Fee
1% County Property Appraiser Fee

Community Information:

Sixty Five Foot Lots	300
<u>Seventy Five Foot Homes</u>	<u>171</u>
Total Units	471

Sixty Five Foot Lots Information

Total Units	300
<u>Prepayments</u>	<u>4</u>
Billed For Debt	296

Seventy Five Foot Lots Information

Total Units	171
<u>Prepayments</u>	<u>3</u>
Billed For Debt	168

RESOLUTION NO. 2024-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2024/2025 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the Journey's End Community Development District ("District") to establish a regular meeting schedule for fiscal year 2024/2025; and

WHEREAS, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2024/2025 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2024/2025 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this 18th day of June, 2024.

ATTEST:

**JOURNEY'S END
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

**JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Journey's End Community Development District will hold Regular Meetings at 7:00 p.m. in the Conference Room at Journey's End Clubhouse, 6400 Journey's End Drive, Lake Worth, Florida 33467, on the following dates:

**November 13, 2024
January 8, 2025
April 9, 2025
June 11, 2025
July 9, 2025
September 10, 2025**

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922.

One or more Supervisors may participate by telephone; therefore, at the location of these meetings there will be a speaker telephone present so that interested persons can attend the meetings at the above location and be fully informed of the discussions taking place either in person or by telephone communication. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT

www.journeysendcdd.org

PUBLISH: PALM BEACH POST

**JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS**

**District Auditing Services for Fiscal Years 2023/2024, 2024/2025 and 2025/2026
With Two Year Option (2026/2027 and 2027/2028)
Palm Beach County, Florida**

**JOURNEY’S END COMMUNITY DEVELOPMENT DISTRICT
AUDITOR SELECTION INSTRUCTIONS TO PROPOSERS**

SECTION 1. DUE DATE. Sealed proposals must be received no later than August 22, 2024 at 4:00 p.m., at the offices of District Manager, located at 2501A Burns Road, Palm Beach Gardens, Florida 33410.

SECTION 2. FAMILIARITY WITH THE LAW. By submitting a proposal, the Proposer is affirming its familiarity and understanding with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

SECTION 3. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

SECTION 4. REJECTION OF PROPOSAL. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

SECTION 5. SUBMISSION OF PROPOSAL. Submit one (1) copy of the Proposal Documents and one digital copy, and other requested attachments at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title “Auditing Services – Journey’s End Community Development District” on the face of it.

SECTION 6. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. After proposals are opened by the District, no proposal may be withdrawn for a period of ninety (90) days.

SECTION 7. PROPOSAL DOCUMENTS. The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the “Proposal Documents”).

SECTION 8. PROPOSAL. In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

SECTION 9. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

SECTION 10. CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a Contract (engagement letter) with the District.

SECTION 11. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District’s limited waiver of liability contained in section 768.28, Florida Statutes, or any other statute or law.

SECTION 12. MISCELLANEOUS. All proposals shall include the following information in addition to any other requirements of the proposal documents.

- A. List position or title of all personnel to perform work on the District audit. Include resumes or each person listed; list years of experience in present position for each party listed and years of related experience.
- B. Describe proposed staffing levels, including resumes with applicable certifications.
- C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.

SECTION 13. PROTESTS. Any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) hours after receipt of the Request for Proposals and Evaluation Criteria or other contract documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to the aforesaid Request for Proposals, Evaluation Criteria, or other contract documents.

SECTION 14. EVALUATION OF PROPOSALS. The criteria to be used in the evaluation are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

SECTION 15. REJECTION OF ALL PROPOSALS. The District reserves the right to reject any and all bids, with or without cause, and to waive technical errors and informalities, as determined to be in the best interests of the District.

**JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT
AUDITOR SELECTION
EVALUATION CRITERIA**

1. *Ability of Personnel (10 Points).*

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; evaluation of existing work load; proposed staffing levels, etc.)

2. *Proposer's Experience (10 Points).*

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation of Proposer, etc.)

3. *Understanding of Scope of Work (10 Points).*

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. *Ability to Furnish the Required Services (10 Points).*

Present ability to manage this project and the extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required (E.g. the existence of any natural disaster plan for business operations).

5. *Price (10 Points).*

Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to the services.



PROPOSAL # 24-0110-00

Hinterland Group Inc.
2051 West Blue Heron Blvd
Riviera Beach, FL 33404
Info@HinterlandGroup.com

6/10/2024

Special Services District, Inc.
Attn: Jason Pierman, Managing Director
2501 Burns Rd., Suite A
Palm Beach Gardens, FL 33410
561-630-4922
jpierman@sdsinc.com

Special Services District, Inc Journey's End Pipe

Item	Description	Qty	Unit	Unit Price	Extended Price
1	Cleaning and Inspection - 36" Pipe	8	HR	\$ 525.00	\$4,200.00

Grand Total: \$4,200.00

Exclusions from Scope:

1. Permitting and Bonding
2. Any major MOT required (road closures, lane closures, detours, etc.)
3. Sizes shown on plans are assumed to be correct
4. This quote does not provide any bypass or manhole lining
5. Hinterland will not be held liable for line collapse during clean and tv due to the unknown condition of existing pipe.
6. Any other work not specifically listed in inclusions above
7. Hinterland is not responsible for pipe collapse during calcium deposit removal due to unknown conditions located in host pipe

NOTE: Due to the fragile condition of the existing pipe(s), the possibility of the pipe collapsing exists during the construction phase. If this unlikely event occurs, we will provide you with an additional estimate for a necessary point repair to complete the lining process. Due to the poor condition of the original host pipe, residual settling may appear at the surface grade post lining. This condition is not covered under warranty. Unforeseen conditions can affect the amount of time to complete the work, therefore increasing or decreasing estimate.

ALL PO's/Contractual Issuances are to be emailed to: info@hinterlandgroup.com

Prepared By:

Jake Crowe
jcrowe@hinterlandgroup.com
Office: (561) 640-3503
Mobile: (803)309-7487

CGC1520354 • CUC1224634 • CBC1255077 • EC13003615

Accepted By: _____

Date: _____

Journey's End
Community Development District

**Financial Report For
May 2024**

**JOURNEY'S END COMMUNITY DEVELOPMENT DISTRICT
MONTHLY FINANCIAL REPORT
MAY 2024**

	Annual Budget 10/1/23 - 9/30/24	Actual May-24	Year To Date Actual 10/1/23 - 5/31/24
REVENUES			
O & M Assessments	110,686	1,306	109,598
Other Revenues	0	0	0
County Appraiser & Tax Collector Fee	(2,214)	-13	-1,623
Discounts For Early Payments	(4,427)	0	-4,101
Interest Income	360	0	6,872
Total Revenues	\$ 104,405	\$ 1,293	\$ 110,746
EXPENDITURES			
Supervisor Fees	5,000	0	2,600
Payroll Taxes (Employer)	383	0	199
Infrastructure Maintenance	2,500	0	950
Stormwater Maintenance	2,500	0	0
Lake Maintenance	20,000	1,625	13,000
Engineering	7,000	190	513
Management	18,000	1,500	12,000
Secretarial	3,000	250	2,000
Legal	9,500	0	5,598
Assessment Roll	5,000	0	0
Audit Fees	4,000	0	4,000
Insurance	6,700	0	6,594
Legal Advertisements	1,000	68	226
Miscellaneous	1,175	0	1,214
Postage	175	23	47
Office Supplies	475	62	236
Dues & Subscriptions	175	0	175
Trustee Fee	5,100	0	0
Website Management	1,500	126	1,000
Reserve	11,222	0	3,383
Capital Projects	0	0	0
Total Expenditures	\$ 104,405	\$ 3,844	\$ 53,735
Excess/ (Shortfall)	\$ -	\$ (2,551)	\$ 57,011
Carryover from Prior Year	0	0	0
Net Excess/ (Shortfall)	\$ -	\$ (2,551)	\$ 57,011

Available Funds As Of 9/30/23	\$ 169,451.75
Reserve Funds As Of 9/30/23	\$ 46,750.00

Bank Balance As Of 5/31/24	\$ 280,226.22
Accounts Payable As Of 5/31/24	\$ 7,013.92
Reserve Funds As Of 5/31/24	\$ 46,750.00
Accounts Receivable As Of 5/31/24	\$ -
Available Funds As Of 5/31/24	\$ 226,462.30

Journey's End Community Development District
Budget vs. Actual
October 2023 through May 2024

	Oct 23 - May 24	23/24 Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
363.100 · O & M Assessment Income	109,598.05	110,686.00	-1,087.95	99.02%
363.830 · Assessment Fees	-1,623.02	-2,214.00	590.98	73.31%
363.831 · Assessment Discounts	-4,100.93	-4,427.00	326.07	92.64%
369.401 · Interest Income	6,871.51	360.00	6,511.51	1,908.75%
Total Income	<u>110,745.61</u>	<u>104,405.00</u>	<u>6,340.61</u>	<u>106.07%</u>
Expense				
511.000 · Professional Fees				
511.315 · Legal	5,597.50	9,500.00	-3,902.50	58.92%
511.320 · Audit	4,000.00	4,000.00	0.00	100.0%
Total 511.000 · Professional Fees	<u>9,597.50</u>	<u>13,500.00</u>	<u>-3,902.50</u>	<u>71.09%</u>
511.122 · Payroll Taxes	198.90	383.00	-184.10	51.93%
511.131 · Supervisor Fees	2,600.00	5,000.00	-2,400.00	52.0%
511.307 · Infrastructure Maintenance	950.00	2,500.00	-1,550.00	38.0%
511.309 · Drain System Maintenance	0.00	2,500.00	-2,500.00	0.0%
511.310 · Engineering	512.50	7,000.00	-6,487.50	7.32%
511.311 · Management Fees	12,000.00	18,000.00	-6,000.00	66.67%
511.312 · Secretarial Fees	2,000.00	3,000.00	-1,000.00	66.67%
511.318 · Assessment Roll	0.00	5,000.00	-5,000.00	0.0%
511.450 · Insurance	6,594.00	6,700.00	-106.00	98.42%
511.480 · Legal Advertisements	225.57	1,000.00	-774.43	22.56%
511.512 · Miscellaneous	1,213.76	1,175.00	38.76	103.3%
511.513 · Postage and Delivery	46.73	175.00	-128.27	26.7%
511.514 · Office Supplies	236.10	475.00	-238.90	49.71%
511.540 · Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
511.541 · Lake Maintenance	13,000.00	20,000.00	-7,000.00	65.0%
511.733 · Trustee Fees	0.00	5,100.00	-5,100.00	0.0%
511.736 · Reserve	3,385.00	11,222.00	-7,837.00	30.16%
511.750 · Website Management	1,000.00	1,500.00	-500.00	66.67%
Total Expense	<u>53,735.06</u>	<u>104,405.00</u>	<u>-50,669.94</u>	<u>51.47%</u>
Net Ordinary Income	<u>57,010.55</u>	<u>0.00</u>	<u>57,010.55</u>	<u>100.0%</u>

Journey's End CDD
Debt Service (Series 2008) Profit & Loss Report May 2024

	Annual Budget 10/1/23 - 9/30/24	Actual May-24	Year To Date Actual 10/1/23 - 5/31/24
Revenues			
Interest Income	0	680	3,504
NAV Tax Collection	110,079	3,016	109,277
Prepaid Bond Collection	0	0	0
Total Revenues	\$ 110,079	\$ 3,696	\$ 112,781
Expenditures			
Principal Payments	90,000	90,000	90,000
Bond Redemption	0	0	0
Interest Payments	20,079	11,087	22,296
Total Expenditures	\$ 110,079	\$ 101,087	\$ 112,296
Excess/ (Shortfall)	\$ -	\$ (97,391)	\$ 485